ANNUAL ACCOUNTS OF DENBY DALE PARISH COUNCIL

2011-2012

DENBY DALE PARISH COUNCIL

BANK RECONCILIATION STATEMENT AT 31 MARCH 2012

	£	£
CURRENT ACCOUNT		
Balance as at 31.3.12		19,691.37
DEPOSIT ACCOUNT		
Balance as at 31.3.12		22.09
		19,713.46
PETTY CASH FLOAT		
Balance as at 31.3.12		50.00
		19,763.46
KIRKLEES INVESTMENT		
Balance as at 31.3.12		96,000.00
		115,763.46
Less unpresented cheques		
502919	1,962.23	
502920	30.00	
502921	1.59	
502922	9076.80	
502923	165.00	
	11,235.62	104,527.84
BALANCE OF ALL ACCOUNTS		**104,527.84**

BALANCE SHEET 2011/2012

	£
Receipts	120,208.47
Payments	122,888.27
Deficit	-2,679.80
Opening Balance 1.4.11	107,207.64
Balance as at 31.3.12	**104,527.84**
Represented by	
Earmarked grants	18,271.71
Election Fund	15,000.00
General Reserves	20,000.00
Reserves for Future Projects	51,256.13
	104,527.84

The above statement represents fairly the financial position of the Authority as at 31 March 2012 and reflects its receipts and payments for the year.

Approved by Council Meeting held on ……..…….. (Date)

Signed: …….. ……..…….
(Chair) (Responsible Financial Officer)

RECEIPTS AND PAYMENTS ACCOUNT 2011/2012

2010/2011		2011/2012
	PAYMENTS	
£		£
224.50	Subscriptions	1,270.50
180.00	Conference Fees	720.00
505.00	Councillor Training	634.25
127.30	Councillor Travel	89.10
2,540.00	Newsletter	2,320.00
319.00	Advertisements	382.50
0.00	Notice board	835.00
240.00	Websites	4,720.00
3,600.00	School Project S137	4,800.00
2,993.94	Small Grants	2,638.27
25,000.00	Countryside Project	25,000.00
3,000.00	Environment Trust S137	3,000.00
9,380.00	Community Grants	2,962.23
550.00	Christmas Tree S137	580.00
110.00	Wreaths S137	102.00
5,273.49	Floral Displays	5,280.00
750.60	Dog Bags	620.33
1,189.02	Insurance	2,309.63
674.56	Administration Costs	3,526.64
539.93	Petty Cash	666.86
24,350.72	Employment, Training and Associated Costs	23,096.84
0.00	Equipment Maintenance	0.00
246.80	Office Equipment/Furniture	0.00
27.20	Car travel	99.00
0.00	Chair's Allowance and Memento	1,355.84
0.00	Short term loan	0.00
1,015.00	Audit Fees	1,015.00
0.00	Election Expenses	15,233.64
12.00	Bank charges	122.91
0.00	Telephone kiosk restoration	3,711.06
0.00	Heritage Working Party	2,687.00
0.00	Litter Bins	7,564.00
1,884.69	VAT	5,545.67
84,733.75		**122,888.27**
-403.16	Current Account	8,455.75
8,610.80	Deposit Account	22.09
99,000.00	Kirklees Investment	96,000.00
	Petty Cash Float	50.00
107,207.64		**104,527.84**
191,941.39		**227,416.11**

20010/2011		2011/2012
	RECEIPTS	
£		£
105,029.00	Precept	108,915.00
141.08	Bank Interest Received	259.80
105.00	Refund from YLCA	0.00
227.50	EPIP Share of Distribution Costs	0.00
3,000.00	Countryside Project	0.00
30,000.00	Repayment of loan from Walkers are Welcome	0.00
294.45	Heritage Working Party income from sale of books	2,064.33
1,866.99	Repayment of VAT	2,604.59
0.00	Chairman's Civic event	218.75
0.00	Refund of Bank Charges	62.00
0.00	EPIP Grant for digitised website/archives	4,400.00
0.00	Kirklees Council telephone kiosk restoration grant	1,424.00
0.00	Refund from DBS newsletter distributor	210.00
0.00	Petty Cash	50.00
		120,208.47
140,664.02		
3,907.98	Current Account	-403.16
369.39	Deposit Account	8,610.80
47,000.00	Kirklees Investment	99,000.00
51,277.37		**107,207.64**
191,941.39		**227,416.11**

GENERAL FUND 2011/2012

Available Cash 1.4.11	107,207.64
Add Total Income from Receipts	120,208.47
	227,416.11
Deduct Total Expenditure	122,888.27
Available Cash 31.3.12	104,527.84
Deduct Earmarked Reserves	**84,527.84**
General Fund 31.3.12	**20,000.00**

DENBY DALE PARISH COUNCIL
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2012
SUPPORTING STATEMENT

Accounting Procedure

These accounts have been prepared in accordance with the Accounts and Audit Regulations 2003 which require Councils with an income below £200,000 to produce accounts on a receipts and payments basis.

Agency Work

During the year the Council undertook no agency work on behalf of other authorities.

Tenancies

None

Section 137 Payments

Section 137 of the Local Government Act 1972 enables Parish Councils to spend up to the product of £6.44 per head of electorate for the benefit of people in the area on activities or projects not specifically authorised by other powers.

The limit for this Council in the year ended 31 March 2012 was £74,594.52 based on an electorate of 11,583 and the following payments were made:

Grants to schools under the schools project	£4,800.00
Grants made to after school clubs	£ 762.82
Grant to Denby Dale Environment Trust	£3,000.00
Remembrance Day Wreaths	£ 102.00
Christmas Trees	£ 580.00
	£9,244.82

Pensions

For the year ended 31 March 2012, the Council's contributions were equal to those approved by the West Yorkshire Pension Fund Actuaries.

Fixed Assets

At 31 March 2012, the following fixed assets were held:

Office Equipment	£ 9,213.00
Chain of Office	£31,200.00
Litter bins	£ 7,564.00

The basis of valuation is replacement cost based on insured amounts.

Borrowings

None

Leases

None

Contingent Liabilities
None

Capital Commitments
None

Earmarked Reserves
At 31 March 2012 the following earmarked reserves were held by the Council

	£
Grants not yet claimed	18,271.71
Election Fund	15,000.00
Reserves for Future Projects	51,256.13
Total Earmarked	**84,527.84**
General Reserves	20,000.00
Total	**104,527.84**

Earmarked Reserves represent funds set aside for future expenditure.

CHAIR ……. **RFO ……...……**

DATE …….. **DATE ..……...**

SUMMARY OF VAT ACCOUNT FOR YEAR 2011/2012

	£	£
Year 2010-2011		
VAT received for 2009-2010		
For period to 31 March 2010	250.71	
For period to 30 June 2010	708.31	
For period to 30 September 2010	788.76	
For period to 31 December 2010	119.21	
VAT shown in accounts 2010-2011		**1,866.99**
Year 2011-2012		
VAT received for 2010-2011		
For period to Jan – Apr 2011	261.73	
For period to Apr – Aug 2011	1,792.52	
For period to Sept - Dec 2011	550.34	
VAT shown in accounts 2011-2012		**2,604.59**

PETTY CASH SUMMARY 2011/2012

	2010/2011 £	2011/12 £
Postage	396.94	589.67
Stationery	38.89	3.00
Miscellaneous	104.10	74.19
	539.93	666.86
Total Expenditure	**539.93**	**666.86**