

Minutes of the Meeting of Denby Dale Parish Council held on Tuesday 3 October 2017 in the Civic Chamber, Council Offices, Skelmanthorpe

Members Present: Cllrs: Polly Ann Flinders, Richard Brook, Kelvyn Waites, Billy Jewitt, Ray Gott, Mike Wood, Maggie Blanshard, Graham Turner, Susan Hellewell, Neil Denby, Paula Kemp, John Cook, Eddie Shaw and Stuart Merry

Members Apologies: Apologies were received from Cllrs Depledge, Slater, Hardy, Gemmell and Naylor.

16/535 Chairman's Opening Remarks

Vice Chairman Cllr Cook chaired the meeting in the absence of Cllr Depledge and welcomed the councillors to the meeting. He informed councillors that he had attended the Mayor's Civic Sunday Event which was very enjoyable.

16/536 Declarations of interest/disclosable pecuniary interests

No Declarations of interest were received.

16/537 Open Session

No members of the public were present

16/538 Apologies

Apologies were received from Cllrs. Depledge, Slater, Hardy, Gemmell and Naylor.

Cllr Summers was absent

RESOLVED that the reasons submitted be approved.

16/539 Admission of the Public

RESOLVED that no items needed to be taken in private.

16/540 Minutes of the last meeting

RESOLVED that the following minutes be approved:

Full Council –5 September

Plans Scrutiny Committee – 26 September

16/541 Ward Councillor's Report

Cllr Turner gave a verbal report:

- The Children's Services Report has now been published and the partnership agreement will shortly be signed.
- MP Paula Sherriff and Cllr Turner have met with the new Rural Inspector and who highlighted the concern over farm thefts, and who has introduced the 'Darker Nights' initiative.
- Phoenix Mill have informed Kirklees officers that the ductwork and chimney work had slipped but would be in place by the end of October. Officers have issued an abatement notice to ensure that this is done in time.
- The Local Plan timetable is now in place and Cllr Turner can provide this for anyone interested.
- The consultation on Children's playgrounds is now running.
- The Citizen's Account is being launched to enable transactions to be undertaken under one portal. This will not replace current services.
- The Skelmanthorpe Community Library is looking for volunteers who will be given full training.

RESOLVED that the report be received.

16/542 Report from Dave Wilde, Countryside Officer

The Countryside Officer sent a written report. Cllr Denby highlighted the Woodland Trust tree planting and requested that this goes on the November agenda with ideas for a possible event to go with this and the copies of the Tree Charter that the parish council would be receiving.

RESOLVED that the report be received

16/543 Clerk's Report

The Clerk provided a written report: it was requested that the Clerk write to Phoenix to request that the parish council be informed when the work is complete.

RESOLVED that the report be received.

16/544 Finance Matters

- Orders for Payment: **RESOLVED** that the orders for payment No 690 be approved for payment, totalling £1,281.36.
- To Authorise Payment of Salary: **RESOLVED** that the payment of Clerk's and Countryside Officer's salaries, WYPF and HMRC be authorised for October 2017
- Delegated Spend: To formally accept spend on emergency lights under the Clerk's delegated authority and spend on the General Data Protection Regulation for the Clerk.
- Wreaths: To confirm wreaths will be laid as follows:
 - All Saints Church, Clayton West – Cllr Jewitt
 - St Michael's Church, Emley – Cllr Wood
 - St Augustine's Church, Scissett – Cllr Waites
 - St Aidan's, Skelmanthorpe – Cllr Turner
 - War Memorial, Denby Dale – Cllr Depledge
 - War Memorial, Birdsedge – Cllr Cook
- School Grant Applications: **RESOLVED** that Scissett Middle School be awarded a grant of £462 towards raised beds.
RESOLVED that St Aidan's CE Academy be awarded a grant of £500 towards playground equipment.
RESOLVED that Birdsedge First School be awarded a grant of £500 towards outdoor learning equipment. The awards were made using the General Power of Competence provided by the Localism Act 2011.

16/545 Matters Raised by Councillors

- Christmas Tree Festival: **RESOLVED** that Cllr Merry would again provide a Christmas tree at the festival at the Elm Street Church in Skelmanthorpe on behalf of the parish council and would liaise with Cllr Naylor around a tree for Denby Dale Christmas tree festival.
- Conditions for Grant Applications. Cllr Gott requested that the parish council re-commit working in accordance to the conditions for grant applications as they stood. This was **RESOLVED**.

16/546 Heritage Working Party/EPIP Report

Cllr Brook reported that last month's open days had been well attended and that the Textile Centre would now be opening on the second Sunday of every month from 10.30 -12.30.

RESOLVED that the report be received.

16/547 Working Party on Public Transport Report

Cllr Waites noted that there were two extra services now along the 83 route from Huddersfield to Denby Dale, however one bus had been removed from the Holmfirth route at night due to lack of use. Cllr Shaw highlighted concerns over buses being unable to stop in Emley due to parking issues, and Cllr Turner agreed to speak to Yorkshire Tiger to see if any issues had been raised, and to provide information on the provision of double yellow lines.

16/548 Business Plan

No further information was given.

16/549 Reform of Data Protection Legislation

The Clerk referred to the '12 Steps' briefing provided by NALC which Clerk's had been advised to inform Councillors of on a formal basis due to the importance of compliance with this new legislation which would come into force in May 2018. It is not yet known how much work this would involve or if any further resources in terms of staffing or budgeting arrangements would be

required. **RESOLVED** that the Council formally acknowledge the new General Data Protection Regulation.

16/550 Public Rights of Way Forum Update

Cllr Brook attended a meeting with Kirklees officers, user groups and landowners. It was clear that Kirklees would still be undertaking work on rights of way which Cllr Brook could provide details on. They had also been given an update on the definitive map and modification orders. To view these google "Kirklees Public Rights of Way".

16/551 Skelmanthorpe Council Building Update

The Clerk referred to the minutes of the last meeting:

RESOLVED that the Clerk could tender for a window cleaning service for the Council Building

RESOLVED that the evacuation procedures for the council building be formally adopted.

RESOLVED that the office risk assessment for the Council Building be formally adopted.

RESOLVED that the quarterly safety inspection for the building be formally adopted with amendments following Fire Safety risk assessment advice.

RESOLVED that the Clerk contact professional risk assessment companies to seek quotes for providing full Fire Safety and Health & Safety risk assessment for the Council building.

16/552 November Council Meeting Items:

- Woodland Trust Tree Charter and tree planting (*Cllr Denby*)

16/553 Dates of next meetings:

- Plans Scrutiny Committee – 31 October
- Full Council – 7 November
- Finance & General Purposes Committee – 14 November @ **7.30pm**

Signed.....

CHAIRMAN