

Minutes of the Meeting of Denby Dale Parish Council held on Tuesday 6 March 2018 in the Civic Chamber, Council Offices, Skelmanthorpe

Members Present: Cllrs: Polly Ann Flinders, Richard Brook, Ray Gott, Maggie Blanshard, Eddie Shaw, Janet Depledge, John Cook, Neil Denby, Kelvyn Waites, Mike Wood, Stuart Merry, Billy Jewitt, Susan Hellewell and Paula Kemp

16/629 Chairman's Opening Remarks

Cllr Depledge welcomed councillors to the meeting and thanked Vice Chairman John Cook for his attendance at various civic events which she had been unable to attend.

16/630 Declarations of interest/disclosable pecuniary interests

No Declarations of interest were received.

16/631 Open Session

No members of the public were present.

16/632 Apologies

Apologies were received from Cllrs: Slater, Hardy, Naylor & Turner. Cllrs Gemmell & Summers were absent.

RESOLVED that the reasons submitted be approved.

16/633 Admission of the Public

RESOLVED that no items needed to be taken in private.

16/634 Minutes of the last meeting

RESOLVED that the following minutes be approved:

Full Council – 6 February

Plans Scrutiny Committee – 27 February

16/635 Ward Councillor's Report

Cllr Turner was absent therefore no report was received.

16/636 Report from Dave Wilde, Countryside Officer

The Countryside Officer tabled a report.

RESOLVED that the report be received

16/637 Clerk's Report

The Clerk provided a verbal report that, as requested, she had written to Kirklees Council requesting that the verge near Shelley College be adopted as a path but had not received a response as yet.

RESOLVED that the report be received

16/638 Finance Matters

- Orders for Payment: **RESOLVED** that the orders for payment No 702 be approved for payment, totalling £475.74
- To Authorise Payment of Salary: **RESOLVED** that the payment of Clerk's and Countryside Officer's salaries, WYPF and HMRC be authorised for March 2018.
- Bank Authorisation: It was **RESOLVED** that 'triple' authorisation be used for internet banking through Unity Bank (i.e. Clerk plus 2 councillors) and that Cllrs Jewitt and Cook be added to the list of internet authorisation signatories.

16/639 GDPR Briefings from SLCC for consideration

The Clerk referred to the paper on processing personal data circulated following the webinar on the new legislation, and to the GDPR toolkit which provided template policies which the Finance & General Purposes Committee would review at their next meeting.

16/640 Matters Raised by Councillors

- Emley Footpath/bus stop issues: Cllr Gott stated that he had not received further information on this. It was agreed that the council should continue to draw this to all parties attention, but at the moment would wait to hear back from Cllrs Dodds and Turner who were to meet with Highways and with the bus companies to try to take this forward.

16/641 Heritage Working Party/EPIP Report

Cllr Brook reported that following the Finance & General Purposes Committee agreement for further financial support for the archives website, more photos had been uploaded from Leslie Robinson’s estate. Cllr Shaw had also contacted Cllr Brook with more historical ledgers which could be uploaded.

RESOLVED that the report be received.

16/642 Working Party on Public Transport Report

Cllr Waites stated that there had been some minor amendments to timetables affecting this area.

16/643 Business Plan

Cllr Depledge referred to the Business Plan for the Parish Council stating there were two particular elements she wished to draw attention to. Firstly, the council’s management of finances; it was very important that the council can demonstrate to the public that we have the appropriate principles and practises in place to manage public money. Secondly, in view of the changing times, it is essential the council can respond quickly in the coming years. Cllr Depledge went on to thank Cllrs Brook and Gott for all their work on the business plan. Cllr Brook also expressed his thanks to Cllr Gott.

Cllr Gott explained that the Business Plan looked at the business side of the council’s activities only and considered some things which may become higher priority in the future, for example the Community Infrastructure Levy (CIL). He stated that the plan didn’t provide specific figures, as this was more a set of guidelines which needed to remain flexible.

Minor amendments to the document were discussed by councillors.

RESOLVED that the Business Plan be accepted subject to minor amendments.

16/644 Skelmanthorpe Council Building Update

Cllr Jewitt referred to the roof work which had been postponed due to the weather and which would be commencing on Monday, along with a full survey of the roof. As discussed previously, upon taking over the building, initial surveys had taken place, with limited remedial work done by Kirklees, and the council were aware that extensive work to the roof would be needed.

16/645 April Council Meeting Items: None

16/646 Dates of next meetings:

- Plans Scrutiny Committee 27 March
- Finance & General Purposes Committee 13 March
- Full Council Meeting 3 April

Signed.....

CHAIRMAN