



**ANNUAL
ACCOUNTS OF
DENBY DALE
PARISH COUNCIL**

2012-2013

DENBY DALE PARISH COUNCIL

BANK RECONCILIATION STATEMENT AT 31 MARCH 2013

	£	£
CURRENT ACCOUNT		
Balance as at 31.3.13		6,257.83
DEPOSIT ACCOUNT		
Balance as at 31.3.13		<u>3,024.96</u>
		9,282.79
PETTY CASH FLOAT		
Balance as at 31.3.13		<u>50.00</u>
		9,332.79
KIRKLEES INVESTMENT		
Balance as at 31.3.13		<u>111,000.00</u>
		120,332.79
Less unrepresented cheques		
503046	500.00	
503047	35.00	
503050	0.18	
503051	15.00	
503053	17.55	
503054	789.60	
503052	192.00	
503055	500.00	
503057	167.06	
503058	165.00	<u>2,381.39</u>
		<u>117,951.40</u>
BALANCE OF ALL ACCOUNTS		<u>117,951.40</u>

BALANCE SHEET 2012/2013

	£
Receipts	118,977.79
Payments	<u>105,554.23</u>
	13,423.56
Opening Balance 1.4.12	<u>104,527.84</u>
Balance as at 31.3.13	117,951.40
Represented by	
Earmarked grants	455.60
Election Fund	5,000.00
General Reserves	40,000.00
Reserves for Future Projects	<u>72,495.80</u>
	<u>117,951.40</u>

The above statement represents fairly the financial position of the Authority as at 31 March 2013 and reflects its receipts and payments for the year.

Approved by Council Meeting held on (Date)

Signed:
(Chair) (Responsible Financial Officer)

RECEIPTS AND PAYMENTS ACCOUNT 2012/2013

2011/2012	PAYMENTS	2012/2013
£		£
1,270.50	Subscriptions	1,302.00
720.00	Conference Fees	0.00
634.25	Councillor Training	130.00
89.10	Councillor Travel	181.33
2,320.00	Newsletter	2,100.00
382.50	Emley Show	205.00
835.00	Notice board	0.00
4,720.00	Websites	319.50
4,800.00	School Project S137	4,800.00
2,638.27	Small Grants	9,562.33
25,000.00	Countryside Project	25,000.00
3,000.00	Environment Trust S137	3,000.00
2,962.23	Community Grants	22,098.15
580.00	Christmas Tree S137	675.00
102.00	Wreaths S137	112.00
5,280.00	Floral Displays	5,280.00
620.33	Dog Bags/dispensers	1,318.81
2,309.63	Insurance	992.19
3,526.64	Administration Costs	2,784.15
666.86	Petty Cash	155.78
23,096.84	Employment, Training and Associated Costs	21,093.65
0.00	Equipment Maintenance	0.00
0.00	Office Equipment/Furniture	0.00
99.00	Clerks travel	33.30
1,355.84	Chair's Allowance and Memento	0.00
1,015.00	Audit Fees	1,055.00
15,233.64	Election Expenses	0.00
122.91	Bank charges	24.22
3,711.06	Telephone kiosk restoration	0.00
2,687.00	Heritage Working Party	998.00
7,564.00	Litter Bins	0.00
5,545.67	VAT	2,333.82
<u>122,888.27</u>		<u>105,554.23</u>
8,455.75	Current Account	3,876.44
22.09	Deposit Account	3,024.96
96,000.00	Kirklees Investment	111,000.00
50.00	Petty Cash Float	50.00
104,527.84		117,951.40
<u>227,416.11</u>		<u>223,505.63</u>

20011/2012**RECEIPTS****2012/2013**

£		£
108,915.00	Precept	112,835.94
259.80	Bank Interest Received	305.84
2,064.33	Heritage Working Party income from sale of books	633.15
2,604.59	Repayment of VAT	4,535.36
218.75	Chairman's Civic event	0.00
62.00	Refund of Bank Charges	0.00
4,400.00	EPIP Grant for digitised website/archives	0.00
1,424.00	Kirklees Council telephone kiosk restoration grant	0.00
210.00	Refund from DBS newsletter distributor	0.00
0.00	Contribution towards Emley Show from Kirkburton PC	82.50
0.00	Donations towards Christmas Trees from local businesses	585.00
50.00	Petty Cash Float	0.00
<u>120,208.47</u>		<u>118,977.79</u>
-403.16	Current Account	8,455.75
8,610.80	Deposit Account	22.09
99,000.00	Kirklees Investment	96,000.00
0.00	Petty Cash Balance	50.00
<u>107,207.64</u>		<u>104,527.84</u>
<u>227,416.11</u>		<u>223,505.63</u>

GENERAL FUND 2012/2013

Available Cash 1.4.12	104,527.84
Add Total Income from Receipts	<u>118,977.79</u>
	<u>223,505.63</u>
Deduct Total Expenditure	105,554.23
Available Cash 31.3.13	<u>117,951.40</u>
Deduct Earmarked Reserves	77,951.40
General Fund 31.3.13	<u>40,000.00</u>

**DENBY DALE PARISH COUNCIL
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013
SUPPORTING STATEMENT**

Accounting Procedure

These accounts have been prepared in accordance with the Accounts and Audit Regulations 2003 which require Councils with an income below £200,000 to produce accounts on a receipts and payments basis.

Agency Work

During the year the Council undertook no agency work on behalf of other authorities.

Tenancies

None

Section 137 Payments

Section 137 of the Local Government Act 1972 enables Parish Councils to spend up to the product of £6.80 per head of electorate for the benefit of people in the area on activities or projects not specifically authorised by other powers.

The limit for this Council in the year ended 31 March 2013 was £87,944.40 based on an electorate of 12,933.00 and the following payments were made:

Grants to schools under the schools project	£4,800.00
Jubilee Celebration Grants	£4,761.05
Community Grants	£9,750.00
Grant to Denby Dale Environment Trust	£3,000.00
Remembrance Day Wreaths	£ 112.00
Donation to scouts for loan of marquee	£ 100.00
Christmas Trees	<u>£ 675.00</u>
	<u>£23,198.05</u>

Pensions

For the year ended 31 March 2013, the Council's contributions were equal to those approved by the West Yorkshire Pension Fund Actuaries.

Fixed Assets

At 31 March 2013, the following fixed assets were held:

Office Equipment	£ 9,213.00
Chain of Office	£31,200.00
Litter bins	£ 7,564.00
Dog bag dispensers	£ 464.25
Noticeboard	£ 835.00
Telephone kiosks (3)	£ 7,500.00

The basis of valuation is replacement cost based on insured amounts.

Borrowings

None

Leases

None

Contingent Liabilities

None

Capital Commitments

None

Earmarked Reserves

At 31 March 2013 the following earmarked reserves were held by the Council

	£
Grants not yet claimed	455.60
Election Fund	5,000.00
Reserves for Future Projects	72,495.80
Total Earmarked	77,951.40
General Reserves	<u>40,000.00</u>
Total	<u>117,951.40</u>

Earmarked Reserves represent funds set aside for future expenditure.

CHAIR **RFO**

DATE **DATE**

SUMMARY OF VAT ACCOUNT FOR YEAR 2012/2013

	£	£
Year 2011-2012		
VAT received for 2010-2011		
For period to Jan – Apr 2011	261.73	
For period to Apr – Aug 2011	1,792.52	
For period to Sept - Dec 2011	<u>550.34</u>	
VAT shown in accounts 2011-2012		<u>2,604.59</u>
Year 2012-2013		
VAT received for 2012-2013		
For period to Jan-Apr 2012	2,714.81	
For period to Apr– Jun 2012	799.52	
For period to Jul – Sept 2012	858.59	
For period to Oct – Dec 2012	<u>162.44</u>	
VAT shown in accounts 2012-2013		<u>4,535.36</u>

PETTY CASH SUMMARY 2012/2013

	2011/12	2012/13
	£	£
Postage	589.67	84.32
Stationery	3.00	0.00
Miscellaneous	<u>74.19</u>	<u>71.46</u>
	<u>666.86</u>	<u>155.78</u>
<u>Total Expenditure</u>	<u>666.86</u>	<u>155.78</u>