

**Minutes of the Meeting of the Finance and General Purposes Committee held on
Tuesday 23 January 2018 in the Civic Chamber, Council Offices, Skelmanthorpe**

PRESENT: Cllrs M Wood, J Cook, S Hellewell, R Gott, N Denby, P Flinders and R Brook.

APOLOGIES: Cllrs G Turner, J Depledge, M Blanshard

IN ATTENDANCE: C Wadsworth, Clerk to the Council

16/124 Declarations of Interest

No declarations of interest were received

16/125 Open Session

No members of the public were present

16/126 Apologies for Absence

Reasons for absence from the meeting were submitted from Cllrs Turner, Depledge and Blanshard

RESOLVED that the reasons for absence submitted by the councillor be accepted as valid.

16/127 Admission of the Public

RESOLVED that there were no items requiring the exclusion of the press and public.

16/128 Budget 2017/18 and Expenditure Review

The expenditure review and Council Building expenditure and income were discussed. It was noted that because of a likely underspend in certain budget lines our level of reserves at the end of the financial year would be higher than we aimed for. It was also noted that the income from room hire had doubled the amount brought in under Kirklees Council, with the rental from the office space still to be invoiced.

RESOLVED that the Expenditure and Income to date be accepted.

16/129 Further Development of our archives website

Cllr Brook stated that after additional successful additions to the archive website, he would like to request further funding for more material to be added, at a cost of up to £5,000. He stated he would arrange a Heritage Working Party meeting to discuss how this could be drawn down this financial year.

RESOLVED that up to £5,000 be vired during this financial budget to the website budget line as required.

16/130 Policies: To adopt the Fire Risk Assessment Policy

RESOLVED to accept the Assessment Report provided by David Gardiner and to refer it to the Building Working Group to discuss its implementation.

16/131 Community Infrastructure Levy

As Cllr Turner was unable to attend it was agreed to defer this item to the March Finance & General Purposes Committee meeting. It was noted that this levy would replace Section 106 payments, and a proportion would be passed from Kirklees Council to Parish Councils, depending on the level of development in the area.

16/132 Precept

Cllr Brook referred to the Precept options paper and noted for consideration that:

- Kirklees council have confirmed that they will be passing on the Council Tax Reduction Grant this year, however it would be under review next financial year.
- The taxbase has increased slightly due to the increased number of houses paying council tax.
- The estimated Rate of Inflation of 3% now used to calculate the precept has now been confirmed.
- Government will not be capping Parish Councils for the next 3 years.
- It had been noted that the parish council level of reserves would be above the agreed £400,000 this year.

RESOLVED that the Finance & General Purposes Committee recommend to Full Council Option 1: The Standstill proposal of £233,746 to be raised via the Precept. (it was noted that Cllr Gott did not vote in favour of this option.)

16/133 General Data Protection Regulations

- Revised GDPR Policy – It was noted that this document be accepted as a draft consultation document, to be further reviewed at the March Finance & General Purposes Committee meeting
- Privacy Notice – **RESOLVED** to accept the privacy notice
- Data Retention Policy – **RESOLVED** to accept the policy

- Request assistance from Kirklees – **RESOLVED** that the Clerk could formally request assistance, at appropriate cost in the form of a package of support/Data Protection Office from Kirklees Council for parish councils.

RESOLVED

16/134 Grants

- **Scissett Youth Amateur Swim Club: RESOLVED** that the grant request for £450 for a new website be approved using the General Power of Competence provided by the Localism Act, 2011.

16/135 Orders for Payment

RESOLVED that orders for payment number 698 totalling £8,743.48 be approved for payment

16/136 Date of next meeting

The next meeting is scheduled for 13 March

Signed..... **CHAIR**