



DENBY DALE PARISH COUNCIL

Council Offices, Commercial Road, Skelmanthorpe,
Huddersfield HD8 9DA
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Email: clerk@denbydale.com

Web Site: www.denbydale.com

Chairman: Cllr N Denby ♦ Clerk: Ms C Wadsworth

30 March 2021

Public Notice of Meeting

Meeting of the Denby Dale Parish Council to be held at 7pm on **Tuesday 6 April 2021** via Zoom to transact the following business:

Carole Wadsworth is inviting you to a scheduled Zoom meeting.

Topic: Staffing Committee Meeting followed by Full Council Meeting

Time: Apr 6, 2021 06:30 PM London

Join Zoom Meeting

<https://zoom.us/j/91866960693?pwd=YnJqREttQTVuUWxZaGlzNXI0U2hrdz09>

Meeting ID: 918 6696 0693

Passcode: 003018

One tap mobile

+13462487799,,91866960693#,,,,*003018# US (Houston)

+16465588656,,91866960693#,,,,*003018# US (New York)

Carole Wadsworth
Clerk to the Council

AGENDA

1. **Chair's Opening Remarks**
2. **To receive Members' declarations of interest/disclosable pecuniary interests for items on the agenda and to consider dispensations where appropriate**
3. **Open Session**
Fifteen minute open session for members of the public to raise issues and ask questions.
4. **To accept apologies for absence**
5. **Admission of the Public**
To consider whether any items require to be taken in private session
6. **Minutes**
To confirm as a correct record, if agreed, the minutes of the following meetings:
 - Full Council Minutes – 2 March
 - Finance & General Purposes Committee Minutes – 16 March
 - Plans Scrutiny Committee Minutes – 30 March
7. **To receive Ward Councillors' reports**
8. **Report from Countryside Officer**
 - To receive the Countryside Officer's report (*to be tabled*)
 - To request approval for Countryside Officer for joining below scheme if this is compatible with the Council's payroll company:

- 9. Clerk's Report/delegated decisions:** Clerk to report that a Direct Debit Bank Mandate for Kirklees Council waste disposal was set up in-between Full Council meetings.
- 10. Council Meetings:** To discuss and resolve meeting arrangements for future meetings post May ACM in light of Govt. Covid legislation and regulations around the holding of remote meetings not being extended at this point in time:
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/973494/Letter_to_council_leaders_-_remote_meetings.pdf
- To resolve whether to hold face to face 'hybrid' meetings and how these will be safely managed (*this can be reviewed at the May ACM should remote meetings legislation be extended*)
 - To review and agree Covid Meeting Risk Assessment and requirements for hybrid meetings (*attached*)
 - To request that any agenda items of importance or involving expenditure to be brought to the Clerk's attention prior to the May meeting allowing for the possibility of in-quorate face to face meetings in June/July.
 - To request additional delegated responsibility for the Clerk to make any urgent decisions affecting the running of the council in consultation with the Chairman, to be reported back at the next available meeting.
- 11. Finance Matters**
- Orders for Payment: To approve Orders for Payment (*to be tabled*)
 - To Authorise Payment of Salaries: To authorise the payment of Clerk and Countryside Officer's April salaries, WYPF and HMRC
 - Budget Outturn (*attached*)
- 12. Skelmanthorpe Council Building**
- Review of the Building Covid Risk Assessment and access arrangements to the building as necessary in preparation for admittance of community and staff use (*attached*)
- 13. Climate Emergency Working Group**
- To receive any update
- 14. Matters Raised by Councillors**
- 15. Heritage Working Party**
- 16. Heritage and Tourism Report development (*Cllr Brook*)**
- 17. Working Party on Public Transport Report**
- 18. May ACM Council Meeting**
- To receive items for the May Council meeting
- 19. Dates of next meetings**